



Vacancy Notice

Project Performance Management Officer

Fusion for Energy (F4E) is hiring a Project Performance Management (PPM) Officer, who will play a key role in developing fusion, the power of the Sun, into a future sustainable energy source.

Reference	Grade	Location	Closing date
F4E/TA/AD6/2024/0273	Temporary Agent AD6	Barcelona, Spain ⁱ	25/06/2024 - 12:00 noon (CET)

Is this job for you?

If you want to make a difference to the future of sustainable energy and would like to work on a multi-billion euro first-of-a-kind development project, this job is for you.

As a member of the Project Management Department of 'Fusion for Energy', the PPM Officer will be playing an active role in implementing and ensuring daily application of world-class project management processes within F4E.

Core experience in Project Management or Project Control, together with experience in Project Performance Management and strong analytical and communication skills are key traits of the successful candidate.

Several hundred industrial partners are currently under contract, designing and manufacturing complex (unique/one-off) components, with an annual expenditure in the order of 1 billion € per year. The permanent improvement of an already high quality standard throughout the supply chain is of greatest importance to F4E, both from a nuclear safety regulatory perspective, and to ensure confidence that the gigantic systems will perform to its specifications, making ITER a success.

Why F4E?

Fusion for Energy (F4E) is the European Union's organisation for ITER and the Development of Fusion Energy. We are working with industry and laboratories to deliver cutting-edge components to the ITER international fusion energy project. In parallel, we are working on other major projects in the same domain, including the JT-60SA experiment with Japan, a new material testing facility (DONES), and, in the long-term, preparing for the next generation of fusion devices.

F4E is headquartered in Barcelona with offices in Cadarache (France) and Garching (Germany). To deliver the European contribution to ITER, face the fusion challenges, and manage more than 400 professionals, F4E is moving towards a more diverse, flexible, and result-oriented organisation. Its renewed vision is focussed on (1) successful delivery of projects, (2) developing fusion talent and knowledge base for the development of

commercially viable fusion power plants in Europe and (3) paving the way for a transition from research to a competitive European industrial fusion sector.

We are committed to Diversity & Inclusion

Fusion for Energy is an equal opportunities employer and takes care to avoid any form of discrimination. As part of its commitment to diversity, gender equality and geographical distribution, F4E strongly encourages applications from female candidates and applies a policy of equal opportunities. It does not discriminate against anyone on grounds of gender, race, colour, ethnic or social origin, genetic features, religion or belief, political or any other opinion, membership of a national minority, property, birth, disability or sexual orientation. Fusion for Energy offers measures to reconcile professional and private life and will provide reasonable adjustments at the workplace for persons with disabilities.

Your key areas of impact

As a member of the Project Management Department of 'Fusion for Energy', the PPM Officer will support and report to the PPM Head of Unit (PPM HoU) in his/her accountability to achieve time, cost and performance objectives and coordination of tasks within the PPM Unit. The PPM Officer will also be expected to play an active role in implementing and ensuring daily application of world-class project management processes within F4E.

The successful candidate will perform, amongst other tasks:

As a main (or primary) role:

- Coordinate other PPM unit team members tasks on project management topics: cost, schedule, risk, and communications plan according to a specific role assigned by the PPM HoU;
- Enable the PPM HoU in interfacing with Programme Managers (PGMs) and Project Managers (PJM) on PPM matters according to the needs;
- Enable the PPM HoU on specific tasks that contribute to the development of the PPM team and the PM services offered;
- Support the PPM HoU to coordinate best practice sharing within project management community, including feedback and lessons learned, thereby contributing to the promotion and development of an improved project management culture in F4E generally and in particular within the supported project team.

Additional Tasks (depending on the needs of the Unit):

- Support the Program Manager (PGM) in his/her accountability to achieve time, cost and performance objectives by identifying deviations from project baseline, proposing preventative/corrective actions and by ensuring their follow up;
- Monitor status, act on deviations, analyse, propose, and drive solutions on:
 - a/ Cost and Estimate At Completion;
 - b/ Schedule [e.g. activities, milestones, baselines and critical path];
 - c/ Work progress;
 - d/ Risks and opportunities;
 - e/ PPM actions triggered both internally and externally.
- Define and coordinate the associated project management status reports: dashboards, KPIs;
- Support cost, schedule and objectives cascading by ensuring appropriate awareness by all team members;
- Monthly updates of projects schedules and budget/cost by using F4E tools;

- Prepare, assess, and follow up of projects changes according to the F4E rules and procedures.

What can we offer you?

Life in Barcelona

Barcelona offers professionals and families a high quality of life. It has a year round average temperature of 18°C and complements its cosmopolitan lifestyle and vibrant cultural life with the nature of the Mediterranean coastline and the Pyrenees.

The city is strategically located between the sea and the mountains and it is served by an international airport. Barcelona is a cosmopolitan city with Roman remains, medieval quarters and the most beautiful examples of 20th century modernism and avant-garde architecture.

Salary and benefits

As an indication, the basic monthly salary, for grade AD6 (step 1) is currently €6,231.42. In addition to the basic salary, staff members may be entitled to various allowances, in particular a household allowance, expatriation allowance (16% of basic salary and household allowance), dependent child allowance and education allowance. The salaries of temporary agents are subject to a community tax deducted at source and are exempt from national taxation.

Where you would need to relocate, you would normally benefit from relocation and removal reimbursements. F4E has agreements with a wide range of international schools to support access to schooling for the dependent children of its staff.

Work-life balance

F4E enables staff members to reconcile family and professional life by offering flexible work arrangements and teleworking.

F4E staff members enjoy a basic entitlement of 24 days of annual leave as well as +/- 18 statutory public holidays per annum. Additional leave days may be granted for age and distance from the place of origin.

How will we evaluate your application?

A Eligibility Criteria - you can apply if:

A1. You fulfil five general requirements

1. Being a citizen of one of the Member States of the European Union or of a third state fully associated with the Euratom fusion programme.
2. Enjoying your full rights as a citizenⁱⁱ.
3. Have fulfilled the obligations imposed on you by the laws of your home country concerning military service.
4. Producing the appropriate character references as to your suitability for the performance of your duties.
5. Being physically fit to perform your dutiesⁱⁱⁱ.

A2. Your Education & Experience are in line with our requirements^{iv}

On the closing date of the application process, you must have:

A level of education which corresponds to completed university studies of at least three years attested by a diploma and, after having obtained the university degree, at least 3 years of proven professional experience.

A3. Your Language Skills are developed

You must produce evidence of excellent written and spoken communications in English and of a satisfactory knowledge of another official language of the European Union.

B Your Qualifications and Experience

B1. It is essential that your professional history cover the following areas

- University degree in Engineering or Project management;
- Experience of at least 5 years, acquired after the university degree, in Project Management or Project Control offices in large projects (complex projects, high value);
- At least 5 years in total of working experience in all the following project performance fields:
 - Cost Management and methodologies at the level of projects;
 - Schedule Management and methodologies at the level of projects;
 - Risk Management and methodologies at the level of projects;
 - Project Monitoring, reporting and methodologies at the level of projects.
- At least 2 years experience in coordinating tasks on project management topics;
- Advanced experience in Project management tools related to cost, schedule, risk, etc.
- Proficient knowledge of Project management methodologies.

B2. Advantageous Selection Criteria

In addition to the above, the following criteria will be taken into account:

- Knowledge of scientific and engineering topics relevant to the ITER project;
- Experience in design and manufacturing activities;
- Certification in project management;
- Experience in change management;
- Working experience in European or international environment.

B3. Competencies

The following competences will also be assessed:

- Experience in the preparation and presentation of complex working documents (costing, project performance and status reports);
- Good analytical capabilities;
- Strong communication skills;
- Good organizational skills and ability to work under pressure.

Submission of applications

The online application process starts upon clicking "**CLICK TO APPLY**" next to a vacancy of your interest on the Open Positions page: <https://jobs.f4e.europa.eu/>

You must register your application online through the F4E E-recruitment tool by creating a valid F4E user account and submitting the documents mentioned below.

Please note that the online e-recruitment application tool is the only acceptable means of submitting/sending in job applications. You are responsible for keeping your e-mail addresses and personal details up to date in your profile in the F4E online application tool.

The mandatory fields in the profile marked with an asterisk should be duly filled in and you are requested to submit the following two documents:

- A detailed Europass Curriculum Vitae in **English** (can be obtained at the following address: <http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>)
- A motivation letter of 2 pages maximum in English

Applications must be complete and validly submitted by the closing date for submission of applications
No later than 25/06/2024 at 12h00 noon Barcelona time.

In case you encounter technical problems when trying to submit your application via the e-Recruitment tool, please take a screenshot and send it to hr-selections@f4e.europa.eu. It is your responsibility to inform F4E about any technical problem immediately, within the deadline mentioned above.

Please, do not send any supporting documents (i.e.: copies of your ID-card, educational certificates, evidence of previous professional experience etc.) with your application at this stage if not specified in the Vacancy Notice.

Conditions of employment

Successful candidates will be placed on a Reserve List, and one of the candidates thereon may be offered this position.

For more information on the selection process of Temporary Agents and on the contractual and working conditions, please, refer to the “[Guide for applicants](#)” published on the F4E website along with this Vacancy Notice and the [Conditions of employment of Other Servants of the European Communities](#).

How is your data protected?

‘Fusion for Energy’ as the body responsible for organizing the selection process, will ensure that your personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC Text with EEA relevance. This applies in particular to the confidentiality and security of such data. Personal data shall be processed solely for the purpose of the selection procedure.

You have the right to access and rectify your data. To update your CV and/or Motivation Letter and rectify any incorrect or inaccurate data, please login into your e-recruitment profile before the deadline for submission of the applications elapses.

After the deadline for applications has elapsed, this right will be limited to the rectification of identification details and contact information only.

Vacancy published on F4E website on 27/05/2024.

ⁱ Given the needs of the organisation, the candidate may be offered a position at any of the other F4E working places.

ii Prior to any appointment, the successful candidate will be asked to provide a certificate issued by the competent authority attesting the absence of any criminal record.

iii Before their appointment, the candidate shall be medically examined in line with requirement of Article 12(2) (d) of the Conditions of employment of other servants of the European Communities.

iv Only study titles that have been awarded by the Members of the Joint Undertaking or that are subject to the equivalence certificates issued by the authorities in the said Member States shall be taken into consideration.